



Wyoming Department of Education

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MEMORANDUM NO. 2010-058

TO: School District Superintendents
WISE Coordinators
PAWS Coordinators

FROM: Cassie Lallak, Project Manager
Information, Data and Technical Services Unit

DATE: March 19, 2010

SUBJECT: Spring 2010 WDE684 – WISE Teacher/Course/Student Data Collection



IMPORTANT INFORMATION

The Wyoming Department of Education (WDE) announces the Spring 2010 WDE684 – WISE Teacher/Course/Student data collection.

This memorandum provides details on the Spring 2010 WDE684 collection, as well as communicates the firm correction timeline for this data collection.

Information on the WDE684 Collection

What is the WDE684 data collection?

The WDE684 is the authoritative collection of student-level demographics, enrollment and course information.

What is the purpose of the WDE684 data?

The data collected by the WDE684 is critical and essential to the continual growth of Wyoming's information education system. Data are utilized in an array of fashions, which include (but are not limited to) funding models, Adequate Yearly Progress (AYP), No Child Left Behind indicators, and Special Education programs.

How will the data be submitted?

The collection will be submitted through the State Report Manager (SRM) on the Wyoming Integrated Statewide Education (WISE) Data System. Each school district has unique and secure log-in information.

When is the collection window?

The data collection window is from March 26, 2010 through April 16, 2010. The Spring 2010 WDE684 data collection is due on or before April 16, 2010.

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Where are the collection documents posted?

The current data elements and guidebook are available on the WISE Data System website at <https://www.k12.wy.us/wise/>.

Information on the WDE684 correction timeline:

Why is the accuracy of the Spring 2010 WDE684 data important?

The Spring 2010 WDE684 data are utilized in identification of At-Risk students (Free and Reduced Lunch, English Language Learner, and/or Mobile Students as defined by WDE rule and regulation) for use in the Wyoming Education Resource Block Grant Model, Bridges Summer School Grant Program, and Adequate Yearly Progress (AYP) determinations.

Why do we need a data correction deadline?

Corrections to the Spring 2010 WDE684 data are restricted to a firm timeline in order to meet the deadlines of AYP reporting.

What is the data correction timeline?

The enclosed flow chart identifies a set of dates to provide a firm schedule for making any necessary changes to the Spring 2010 WDE684 data. The opportunity for districts to make corrections exist between March 26th and May 14th, 2010. **No changes to the WDE684 will be made after May 28th, 2010.**

How do I access the data?

The WDE684 data will be available through the Wyoming Education Fusion portal (<http://fusion.edu.wyoming.gov>). District personnel directly responsible for collecting and reporting the data will be granted access. If there are additional personnel within your district who should have access, please contact your district's Fusion Administrator in order to grant you access.

Whom do I contact for more information?

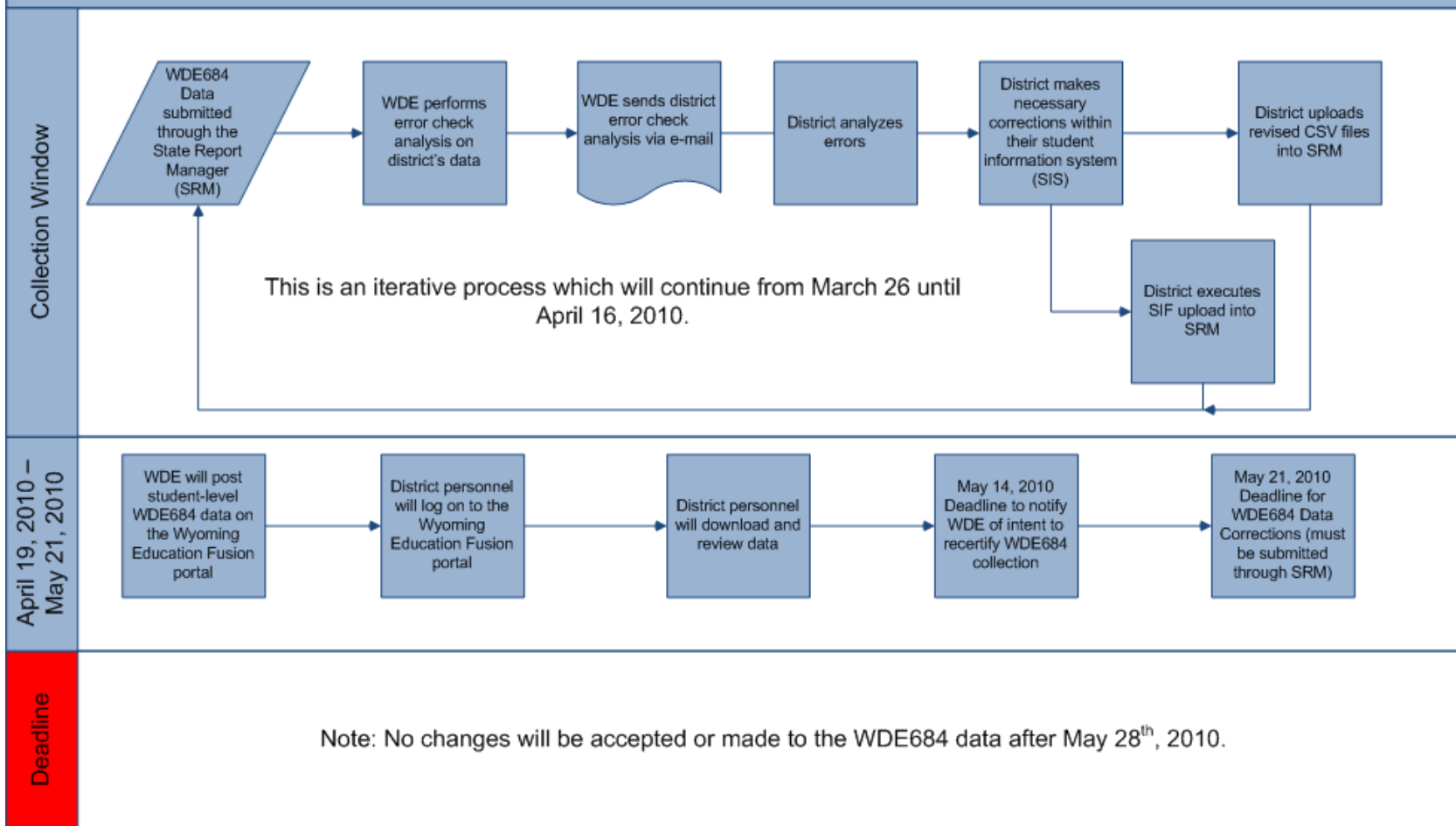
If you have any questions regarding the content or submission of the WDE684, please contact Leslie Zimmerschied at lzimme@educ.state.wy.us or 307-777-8751.

If you have any questions about the WISE Data System or the Wyoming Education Fusion portal, please contact Cassie Lallak at 307-777-5463 or clalla@educ.state.wy.us.

CL:lz

Enclosure

Spring 2010 WDE684 Data Correction Process



Last revised on March 4, 2010

